



Lac qui Parle County
Local Emergency Planning Committee

2nd Qtr. Meeting Minutes

1. Call to Order 1:06pm

(13 Members Present)

Blain Johnson (Emergency Management), Daryl Tobias (Emergency Management), Gloria Tobias (Public Health), Allen Anderson (Sheriff's Office), Barb Fernholz (Sheriff's Office), Andy Stock (Dawson Police), Ann Jenson (Dawson EMS), Morgan Schmidt (Madison EMS), Marissa Nelson (Madison EMS), Jill Wittnebel (Madison Healthcare Services), Terry Overlander (County Board/Media), Dave Craigmile (Public/Soils/Environment), John Maatz (County Board).

No Public Present

2. Background, Purpose, History

Blain discussed the background of Local Emergency Planning Committee's in the nation and why they were formed after a hazardous material release in 1986, under the "Emergency Planning and Community Right to Know Act" which authorizes every county to form a Local Emergency Planning Committee to assess the area's hazardous materials. Blain explained that these have morphed into total community preparedness groups across other emergencies and situations over the years, not just hazardous materials. Several Counties in Minnesota have LEPC's, but Minnesota is one of the only states that does not require them, but rather they have Regional Review Committee's that do similar work. This is a great way to bring everyone in our county to the same table to talk about grant duties, communications, resources, opening up dialog, requirements, etc. This is a great step for the community and should be a valuable resource moving forward.

3. Introductions (name, title/agency, job duties)

See Call to Order names above.

4. New Business

a. By-Laws

Blain is currently developing by-laws for the group which should be done by next meeting where we can run through them. He mentioned this will be an official committee, following Roberts Rules of Orders. This meeting will follow a less-formal structure, and is more of a roundtable discussion as it is the first real meeting.

b. Elections by Volunteer (2 Yr Term - Chair, Vice-Chair, Secretary)

Nomination of John Maatz (Allen Anderson)

Seconded (Terry Overlander)

Passed (without technical vote)

No members volunteered for Secretary. Tabled until next meeting.

c. **Missing committee members**

Missing someone from Dawson, Andy suggested inviting Tami Sampson from the city. Terry mentioned adding a HAM radio person. Blain asked for suggestions on a Fire rep; several people suggested Jim Schake from Bellingham. Blain will reach out to these folks before the next meeting, including Sam Muntean, Co Hwy engineer.

d. **Law enforcement report**

Sheriff Allen Anderson gave report: Department working hard on ALICE trainings for area schools. Terry mentioned these trainings for other businesses and churches; Sheriff Anderson was receptive, though more work would need to be done on how exactly to do that.

Police Chief Andy Stock gave report: Same as Sheriff, no major concerns from the LE community in Dawson.

e. **Emergency manager report**

i. **Emergencies/Disasters**

None to report.

ii. **Severe Summer Weather Awareness Week**

Next week is Severe Summer Weather Awareness week. Blain dispersed information sheet and suggested practicing agency plans and getting up and going to the nearest tornado shelter during the drill on Thursday. There will be a lot of public outreach next week. Question of who was signed up for LENS, all said they were save one person.

iii. **HazMat update**

Received Tier II Report from Dawson Co-Op via online portal. Will bring to next meeting.

iv. **Sheltering Training scheduled for the county to train Human Services and other staff on how to open a shelter in the event of a large incident. To be held tentatively on May 21st and facilitated by the American Red Cross.**

v. **ICS Training to be held for first responders sometime this summer, with an emphasis on hazardous materials.**

5. **Committee Member Updates**

a. **2018 Grant duties**

b. **Needs Assessment**

Daryl Tobias: *Need to re-connect 800 radio's in EM office in EOC.*

John Maatz: *Clarification that his role in the LEPC is as a County Board*

Representative; hopes to provide guidance as a former EM and involvement in the Public Safety Field.

Terry Overlander: Include HAM radio representative in group. KLQP will be doing many interviews and outreach for Severe Summer Awareness week next week.

Gloria Tobias: Working on finishing up 2017 Grant duties and re-focusing on Points of Distribution for the 2018-19 grant season. Also working on the opening of the Public Health version of an EOC (DOC). Thinks it would be a great idea to run through a scenario at the next meeting to lay the foundation of who would be doing what if something happens; Blain agreed.

Jill Wittnebel: Working on getting Hospital EOP up to date; came to this meeting hoping for some discussion and answers to questions moving forward. Looking at Transportation answers on who has MOU's with who. Jill mentioned that we need to start doing things, not just talking about them.

Ann Jensen: Monte hospital lost a classification level, meaning that certain patients may have to be transported to the cities for more severe injuries. Call volume has been stable.

Morgan Schmidt/Marissa Nelson: Excited to be a part of the LEPC, just learning the ropes of what needs to be done at the ambulance service. Nice to meet everyone.

Barb/Al: Nothing apart from earlier report.

Andy Stock: Nothing apart from earlier report.

Dave Craigmile: Mentioned the SW Conservation District website which has many weather-related links on it. (<https://www.lacquiparleswcd.org/>). Dave also mentioned there will be a new geologic survey of the county sometime in the next year, which will give us more detail into the formations and soil characteristics of the area.

6. Public Comments

No public present.

7. Next meeting

- a. Friday, July 13th (1-3pm) in EOC?

No action taken on this.

Blain thanked all the members for coming to the first meeting and being a part of this new initiative.

8. Adjournment **2:04pm**

Meeting #: 1

