

  
**Lac qui Parle County**  
**Local Emergency Planning Committee**  
**3<sup>rd</sup> Qtr. Meeting Minutes**

**1. Call to Order 1:08pm**

(11 Members Present, 1 Public)

*Blain Johnson (Emergency Management), Daryl Tobias (Emergency Management), Don Tweet (Farm Services Agency), Morgan Schmidt, Scott Schake (Madison Ambulance), Boomer Fernholz (City of Madison), Allen Anderson (Sheriff's Office), Jill Wittnebel (MHS), Ann Jenson (Dawson Ambulance), John Maatz (LqP Board)*

*Public: Dean Herzberg (Amateur Radio Club)*

**2. Introductions (name, title/agency, job duties)**

**3. Old Business**

a. By-Laws/Board

*Not yet completed but Blain will send those out to the committee sometime in the next month for comments/review. Blain will be Chair, John Maatz will be vice chair. No volunteers for secretary.*

b. Missing committee members

*Blain is still looking for a fire representative but has had no luck after several emails to the fire chiefs. City of Dawson's Tami Sampson will be sending Brent Powers to be an official on the committee.*

**4. New Business**

a. Law enforcement report (Sheriff Anderson, Chief Stock)

*Chief Stock not present. Sheriff Anderson said nothing significant has happened in the county recently, some LENS system issues. Blain mentioned meeting afterwards to go over and test more notifications and mental health transport vehicle polling notification.*

b. Emergency manager report

i. Emergencies/Disasters

*Flooding issues in county. \$80,000 in damage to local roads that was approved by state. County Highway, Providence, and Garfield Twp all applicants. Will receive 75% of cost share.*

ii. Climate Update

*On track with average. Area has seen 12.11" against average of 12.96". June had 4" of rain. April was 13° below normal temperatures but May and June were a little above normal. We have luckily missed the bad stuff.*

iii. HazMat update

*New Tier II Facility Sites (Hazardous Materials) updated online. County has 21 hazardous materials sites. (Map and list was handed to committee members). Blain keeps full listing in EM office.*

c. **County shelter discussion**

*Hosted county sheltering training on May 21<sup>st</sup> facilitated by the Red Cross which went very well. Only 4 attended which was disappointing to Blain, but the key players were there. Blain mentioned the EM office houses the Shelter start up kit which can be used quickly after a disaster. Also 20 Shelter Field Guides from FEMA came in the mail (Jill Wittnebel took one) which will be kept in the EOC. He will give 3 to the Human Services Department. Official shelter list will be released at the next LEPC meeting.*

d. **LENS Push**

*Keep promoting the county notification system in your agencies to be weather-aware during severe weather season. A test will be done later this afternoon and these allow us continue honing in on making the system effective and efficient.*

e. **NFPA 3000**

*Worlds first active shooter response procedures was released several months ago. Goes through appropriate actions to take in the event of an active shooter situation. Blain will order 3 copies of the new guide and give to Andy and Al, as well as keeping one in the EM office.*

f. **800 Mhz Radio Training**

*Looking at some radio training for county responders who may be interested.*

g. **ICS Trainings**

*Talked at last meeting about the ICS trainings. Scott says the ambulance hasn't had them in several years and a refresher would be nice. Blain will schedule 100/200/700/800 for the fall.*

h. **New Terrorism Bulletin**

*New bulletin is released every several months, nothing unusual about it. (Handed out copies to group)*

5. **Committee Member Updates**

a. **Agency Updates**

Ag: *Don mentioned 300 acres of corn were down in the SW part of the county from the July 2<sup>nd</sup> storm, irrigator blew over, but it may come back. Early June there was a small area NE of town where several producers had to do some re-planting.*

Madison Ambulance: *Call volume is on track, same as last year. Increase in mental health transport calls. LENS vs. Dispatch. New LENS should work well after the kinks get worked out.*

City of Madison: *Painted new sidewalk lines. Adds a lot to the town. Boomer will be retiring soon, congratulations!*

*MHC: Coalition is offering ICS trainings. Madison will be hosting ICS training for healthcare workers. Space for 30 and seats are still open. Dan Dahl with Midwest training associates. CMS came out with new standards, MHC came up with integrated plan.*

*Dawson Ambulance: No update*

*County Board/Coalition: Some training coming up, will push out on mailing group. Blain asked if there were any sandbags in the county. Boomer said there are not really any large volume numbers in the city of Madison. County Hwy likely doesn't have any, Dawson may have a few. He had a request for sandbags from colleagues in the SW.*

## 6. Public Comments

*Dean Herzberg (Amateur Radio Club)*

*Dean was concerned about the radio room being made into an office and the radio equipment taken down. The club doesn't have much money and it was upsetting to see the room dismantled when they worked hard to create it and purchase equipment. Dean was looking for potential replacement areas for the equipment. John Maatz said the reason for choosing that room for Emergency Management was because it was in the Emergency Operations Center and functioned well for that as a space; particularly because the room hadn't been used in several years by the club. John also mentioned there is an ongoing facility study/survey and radio issues can be included into that assessment. Daryl mentioned the addition of another room near the entrance to serve as the radio room; Blain gave details and said that may be an option, and for Dean to talk to the HAM club and come back to the LEPC in October. (No action taken)*

*Misc. Discussion: Ambulance maps are being redone for the local EOP and Hazard mitigation plans. Scott and Ann are open to a meeting with the state regarding Primary Service Area's.*

## 7. Next meeting

a. Thursday, October 11<sup>th</sup> @ 1pm – EOC

*Blain asked how the times worked out and everyone agreed 1pm is a good time.*

*Next meeting will occur in the same location.*

## 8. Adjournment **1:57pm** (m. Sheriff Anderson, s. Boomer/Daryl, motion passed)

*Blain will post meeting minutes online tomorrow per usual on the county webpage and also send minutes with next meeting details in email to committee members.*

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