

JOB CODE: 1106-27

JOB TITLE: Deputy County Sheriff

**NATURE
OF WORK:**

This is general Law Enforcement work in the protection of life and property throughout the county. Employees in this class patrol county areas in squad cars in the enforcement of law and in securing compliance with traffic regulations. Work also includes escorting prisoners and undertaking routine investigations. Work is normally performed on a rotating shift basis. Work involves an element of personal danger and employees must be able to act without direct supervision and to exercise independent judgement in meeting emergencies. Assignments and general special orders are received from the Sheriff who reviews work methods and results through reports, inspections and instructions.

**EXAMPLES
OF WORK:**

Patrol county areas in a radio equipped squad car to preserve law and order and to prevent and discover the commission of crime.

Answer a wide variety of calls and complaints involving robberies and other felonies, misdemeanors, domestic disturbances, automobile accidents, medical emergencies, scams, drowning, animal control, area searches and other incidents.

At scene of crime or accident, administers first aid, conducts preliminary investigations, gathers evidence, obtains witnesses and may make arrests and take prisoners to jail.

Enforces traffic laws and arrests traffic violators.

Serves warrants, summonses and other processes on individuals, conducts Investigations.

Weighs and measures loads on trucks during road posting.

May perform incidental bookings, fingerprinting, photographing, as necessary to assist dispatcher/jailers.

May perform relief dispatching and jailing duties, as circumstances dictate.

Assists fire departments and other agencies in responding to emergencies and natural disaster, assists other law enforcement agencies.

Escorts prisoners and others to and from court, jail, and other jurisdictions as assigned.

Performs other work as required.

DESIRABLE

QUALIFICATIONS: Applicant must have necessary Police Officers' Standards and training (P.O.S.T.) Board approved training in academics and skills if not already licensed. First responder Certification.

NECESSARY SPECIAL

QUALIFICATIONS: Minnesota P.O.S.T. License. First Aid Certificate

KNOWLEDGE, ABILITIES

AND SKILLS: Knowledge of the street and highway system, geography of the county and of the location of buildings and area requiring special law enforcement services or ability to acquire such knowledge in a relatively short period of time.

Working knowledge of department policies, rules, regulations and of controlling laws and ordinances or ability to acquire such knowledge in a relatively short period of time.

Ability to perform investigations and gather pertinent facts leading to the solution and disposition of criminal cases.

Ability to deal tactfully, with family, offenders, suspects, witnesses and to establish and maintain effective working relationships with other employees, court and enforcement agency representatives and the general public.

Ability to understand and carry out oral and written instructions.

Ability to develop skill in the care and use of firearms.

Ability to react quickly and calmly in emergencies.

Drive emergency vehicles under stressful conditions.

Ability to follow policies and procedures.

Ability to Patrol the county and enforces state laws, traffic laws and local Ordinances. Also conducts security checks and investigates situations That appear suspicious or unusual

Ability to Receive and evaluates information from the public and other agencies determines nature of complaints and provides information

Ability to Identify elements of crimes, decides if arrest is warranted and collaborates with the Lac qui Parle County Attorney to determine formal charges. Protects rights of public in arrest to conclusion.

Reviewed and updated 9/20/18

AA